IN A CONTEXT OF ACADEMIC FREEDOM AND WITHIN A FRAMEWORK OF INDIVIDUAL AUTONOMY AND THE PURSUIT OF KNOWLEDGE, THIS STATEMENT IS WRITTEN IN THE BELIEF THAT THERE IS A RECIPROCAL RELATIONSHIP AND MUTUAL ACCOUNTABILITY BETWEEN SUPERVISOR AND STUDENT.

**Student Name:**

**Student Number:**

**Supervisor Name:**

**Co-supervisor Name (If Applicable):**

**Department / Program Name:**

**Registration Date:**

1. **Responsibilities of the Supervisor**
* Provides regular professional guidance to the Ph.D. student.
* Provides guidance to the students in their selection of obligatory/elective courses for the completion of the required ECTS credits, choosing the thesis research project; searching the relevant literature and information sources, constructing the research hypothesis, design of the methodology, analysis and interpretation of the data during writing and publishing the thesis.
* Encourages and supports the involvement/enrolment of the Ph.D. student in relevant scientific activities.
* Proposes the jury member names for the Ph.D. Qualification Exam, Thesis Follow-Up and Thesis Defense Committees. Monitors the timely gathering of the Thesis Follow-Up Committee meetings.
* Provides guidance for the Ph.D. student on how to work effectively as a member of a research group.
* Performs the Ethics Committee Approval application for the thesis research project with the Ph.D. student.
* Make a regular meeting schedule with the Ph.D. student and follow this schedule.
* Helps the Ph.D. student with any academic problems that he/she may come across.
* Should be up-to-date with the current legislation and regulations on graduate education.
1. **Responsibilities of the Ph.D. Student**
* Undertakes the responsibility of his/her research work and performs related duties in a timely manner.
* Is responsible along with the supervisor, for the completion of obligatory/elective courses, the required ECTS credits, selection of the thesis research project in relation to the design and scope of the project, the relevant literature and information sources, hypothesis formation, research methods – techniques, methods of data analysis, during thesis writing and publication.
* is responsible for the preparation of the necessary documents required for the Ethics Committee Approval and performing the application along with the supervisor within the framework of the thesis research project.
* should prepare a time plan with the supervisor for the thesis research project and comply with it.
* Is obliged to make regular appointments to see the supervisor and comply with them.
* Should complete the research project related duties determined by the supervisor within the agreed time schedule.
* Is responsible to comply with the rules and regulations of Acıbadem Mehmet Ali Aydınlar University, its other collaborators on ethics, confidentiality, working principles, security etc.
* Undertakes to present the results of his/her thesis at the scientific meetings and preparing the materials for publication with the supervisor.
* Is responsible for preparing and submitting his/her thesis according to the Dissertation Manual of the Institute of Sciences.
* Is obliged to act respectfully, helpfully, professionally and in accordance with group dynamics to other researchers / students in the supervisor's research group.
* Should be up-to-date with the current legislation and regulations on graduate education.
1. **Publishing Rights**
* All scientific results of Thesis studies (such as, original lab notebook etc.) are belong to the University and must be kept in the laboratory for ten years by the advisor. Ph.D. student can obtain a copy of the original lab notebook and data.
* The Ph.D. student is responsible for preparing and writing article manuscript(s) based on his/her thesis with the supervisor.
* Ph. D. Student is responsible for performing the experiments, analysis etc. as requested in the thesis or manuscript revisions.
* Order of the authors in the manuscripts prepared from thesis should be determined based on their relative contributions.

We confirm that we have read and understood the rules and responsibilities as stated by Acıbadem Mehmet Ali Aydınlar University Institute of Sciences Ph.D. Student-Supervisor Agreement, obtained a copy of it and agree to be guided by its principles for as long as we continue to work together. **\*This document must be prepared in 4 copies and each page must be initialed.**

Date: …/…/20..

Supervisor, Title Name-Surname:

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Co-supervisor (if applicable), Title Name-Surname:

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Student, Name-Surname:

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On behalf of Acıbadem Mehmet Ali Aydınlar University Institute of Sciences

Director of the Institute, Name-Surname:

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Supervisor, Signature:

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Co-supervisor (if applicable), Signature:

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Student, Signature:

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Director of the Institute, Signature:

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